

CERTIFICATE OF COMPLIANCE APPLICATION

What is a certificate of compliance?

A certificate of compliance is a legal document that confirms a parcel of land complies with the Subdivision Map Act. This certificate is needed to provide the subject property with electricity.

Submittal requirements for a Certificate of Compliance

The request should state the name of applicant, phone number, mailing address, and a description of what is being requested. The following information must accompany the written request:

- ✓ **A copy of the current deed to the property**
- ✓ **A copy of the instrument that created the parcel (grant deed, deed of trust, contract of sale, etc.)**
- ✓ **Payment of \$50.00, by Money Order or Check, made out to Kinney County**

You may drop off your application and payment in person or mail it to the following address:

Kinney County Judge's Office
 ATT: Sondra Meil
 P.O. Box 348
 Brackettville, TX 78832

Date: _____

Applicant Name: _____

Mailing Address: _____

Phone: (Wk) _____
 (Cell) _____

Description of request/location of service

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1. Legal description of the property to be serviced with the utility hookup:

2. Legal Owner of Property:

3. If you are not the legal owner of the property, name the owner and describe your interest in the property:

4. Name the utility type (residential or commercial) you are requesting and the service provider:

AEP Esid # _____ or Rio Grande Electric

5. Is there a septic system installed on the property? _____

6. If the answer is "no," have you applied for a permit? _____

7. Check one of the following:

I will pick up my certificate

Mail my certificate to the following address: _____

Attach the legal instrument that established your interest in the property, such as a warranty deed, contract for deed, contract for sale, or lease agreement.

Applicant Signature

Date of Request